

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #9**  
**Minutes for Regular Meeting of the Board of Commissioners**  
**December 20, 2011, 6:30 p.m.**  
**1295 Capital of Texas Hwy, South**  
**West Lake Hills, Texas**

1. Call to Order – 6:33 p.m.

2. Roll Call and Certification of Quorum.

Present:	John Hogg (JH)	Officers Present:	Mike Elliott (ME)	Others Present:
	Krista Moy (KM)		David Wilson (DW)	JJ Wittig
	Steve Scheffe (6:50 p.m.)		Ryan Vacek (RV)	Robert Hartigan
	Tad Davis (TD)		Chris Ham (CH)	Lisa Litman
	Kirt Kiester (KK)			

3. Review and Approve Minutes for the December 5, 2011 Regular Meeting – A motion was made to approve the Meeting minutes from Dec. 5<sup>th</sup> with one correction on 4.b – (M – KM, 2<sup>nd</sup> – TD, V – Unanimous).

4. Citizens' Communication – The Board of Commissioners welcomes public comments at this point on any issue. The Board will not respond to questions or comments from the public at this time. The Board cannot discuss or take action on matters not listed on the agenda. Speakers must sign up with the Fire Chief or his designee before speaking. Speakers shall limit their comments to two (2) minutes each.

a. David Wilson, Firefighter's Union presented Commissioners with a letter outlining the Union's support for Auto Aid, ESD agreements / possible mergers and a letter of interest to the City of Austin to discuss and explore service delivery options.

5. Discussion and Decision Items:

a. Strategic Planning Session – Commissioner Hogg informed the Board about discussions at the last ESD CC Meeting that covered possible ESD contract for services with southwest ESDs 3, 6 and 10. He also discussed possible service agreements with the Austin Fire Department. The Board is interested in continuing talks through the ESD CC Meetings and seeing more details / financial information. The next ESD CC Meeting will be Jan. 7, 2012. JH and SS plan on attending and will send out information to the rest of the Board after that meeting.

b. Discuss and Possibly Take Appropriate Action on Designating an Interim Fire Chief – A motion was made to appoint Assist. Chief Mike Elliott as Acting Fire Chief for ESD#9 – (M – TD, 2<sup>nd</sup> KM, V – Unanimous). The Board asked ME to provide an organizational chart on the duties of the Officers and to train another Officer to be capable to perform ME's duties should that be necessary.

c. Discuss and Decide on a Response to the Austin Fire Department Offer and Auto Aid Agreement

i. Commissioner Hogg informed the Board about the recent discussions with Assistant Chief Doug Fowler on creating a new Auto Aid Agreement between the Austin Fire Department and ESD#9. As long as AFD and the Board are actively negotiating the Board will allow Auto Aid with AFD to continue to reduce service disruption and continue to provide safety for firefighters and the public. ME was asked to place this item on the agenda for the January Meeting.

ii. JH led discussion on sending a letter of interest to AFD to obtain information on exploring service delivery options. The Board will see what information is presented at the next ESD CC Meeting on Jan. 7<sup>th</sup>. No action was taken.

d. Discuss and Possibly Take Appropriate Action on Agreements with Other ESDs – Commissioners discussed this item in 5.a. No action was taken.

e. Discuss and Possibly Take Action on a Fire Department Meeting – Commissioner Moy led discussion

to possible have a social gathering for Firefighters and their families. JH agreed to hold an event at his home on February 18<sup>th</sup>. Details will be released at a later date.

- f. Approve Expenditures Over \$2,000 – Chief Elliott presented expenditures over \$2,000 for approval. A motion was made to approve the expenditures (M – KM, 2<sup>nd</sup> – KK, V – Unanimous).
6. Old Business.
7. New Business.
  - a. The Board directed the Staff to send a letter to West Lake Hills about fire hydrant flow rates.
  - b. ME informed the Board that the Department has sold a 2003 Ford Expedition to ESD#8 for \$5,000 and that he had two interest parties in the sale of the 2007 Hummer. The Board directed ME to continue negotiating with the sales of the Hummer and 2000 Ford Expedition. If there were any trades for service involved with these sales to have them written in a sales contract.
  - c. ME gave the Board packets on Residential Sprinklers and discussed the presentation that will be given at the January Board Meeting.
8. Fire Chief's Report
  - a. ESDCC Meeting Report – See item 5.a.
9. Executive Session to discuss matters as authorized by Texas Government Code (see below). There was no Executive Session held.
10. Discuss and Consider action on matters discussed in Executive Session – N/A.
11. Set Date and Time of the Next Regular Meeting – January 24, 2012 at 911 Westlake Dr, 6:30 p.m.
12. Adjournment – A motion was made to adjourn at 9:00 p.m. – (M – KK, 2<sup>nd</sup> – SS, V – Unanimous).

Note: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section ¶551.071 (Consultation with Attorney), ¶551.072 (Deliberations About Real Property), ¶551.073 (Deliberations about Gifts and Donations), ¶551.074 (Personnel Matters), and ¶551.076 (Deliberation about Security Devices).

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Tad Davis, Sectary / Assist. Treasurer